

## What is Board Portal?

Board Portal is an online workspace purpose-designed to streamline the governance process. It gives members of SB and directors secure, private and up-to-date access to SB meetings, board and committee documents and governance information, anytime, anywhere.

Unlike simplistic consumer sync applications which are inherently insecure and are not fully featured, Board Portal has specific modules and extensive security controls.

Another way to think about the value of Board Portal is that it is the way to control, manage and track everything that happens before, during and after the meeting.

Board Portal also provides the Board and committee members with robust functionalities which simplify operations. From meeting pack management to meeting actions, Board Portal provides a toolkit for exemplary governance.

Because company directors can access documents more easily, and executive assistants and company secretaries can organise meeting material more quickly and simply, Board Portal will help your board operate better.

Forward-thinking Board members and directors use Portals to power exceptional boards.



### Security policy

Our Board Portal, by design, provides maximum safety and protection of every individual part and the platform as a whole. As a basis for its operations, it uses recognised, tested and certified solutions. All mobile applications, on all platforms, are the result of our own development and, thus, have not been exposed to external risks.

### The ROI of Board Portal

Board Portal makes things easier, but can it save you money too? The cost of printing and couriers all your board packs over a single year can easily cost twice as much as the cost of Board Portal -- and that's just looking at the hard costs. Major ROI comes from saving top executives' time. Did we mention it is fun to work with?

**Improves** information flow between SB members, board and committee members with securely shared MEETING MATERIALS, email alerts, etc.

**Safeguards** privacy and confidentiality with granular access levels to ensure private documentation is only shared between the intended recipients.

**Centralises** all board material including SB and committee meeting papers, corporate documentation, minutes of the meetings, ...

**Saves** time on scheduling with an electronic agenda maker, fast meeting documents and additional documentation distribution.

**Creates** operational efficiency around preparation and distribution of meeting materials and other documentation, saving you time as well as literally thousands of euros.

great governance is just a click away

## The features you need and your team will love using

Key functionalities you should expect from your Portal



### Board members & Directors

Have instant and up-to-date access to meeting materials and governance information anytime, anywhere - and on any device. Our dedicated app, which syncs to the web portal, can even be used to access files when in-flight or offline.

An integrated calendar simplifies meeting logistics. Alerts update board members and directors when new meeting materials or new versions of documents are added - so everyone stays on the same page.

### Company Secretaries

Easily control meeting materials distribution, version control as well as security and auditing. For company secretaries, Board Portals are the single source of truth for board information. Creating online agendas, having directors approve minutes and resolutions electronically, and tracking actions means less administration and more time to work on strategic matters. With online workflows for meeting minutes, approval processes have never been easier.



# Board Portal on EASY DMS

Ready to install.